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PREPARATORY COMMITTEE FOR THE UNITED
NATIONS CONFERENCE ON HUMAN
SETTLEMENTS (HABITAT II)
Third session
5-16 February 1996
Item 1 of the provisional agenda*

ADOPTION OF THE AGENDA AND OTHER ORGANIZATIONAL MATTERS

Proposed organization of work

Note by the secretariat of the Conference

1. The proposed organization of work for the third session of the Preparatory Committee for the United Nations Conference on Human Settlements (Habitat II) has been prepared to facilitate the Preparatory Committee's consideration of the items on its agenda, which has been circulated in document A/CONF.165/PC.3/1 and Add.1, within the time and services allocated to the Preparatory Committee.

2. The first meeting of the Preparatory Committee will be convened on Monday, 5 February 1996, at 10 a.m. Facilities will be available for six meetings each day. Facilities for additional meetings will be made available on an ad hoc basis. The meeting hours (Monday to Friday, inclusive) will normally be from 10 a.m. to 1 p.m. and from 3 p.m. to 6 p.m.

3. Provisionally, plenary meetings are planned on 5 and 9 February 1996, during the first week. Other plenary meetings will be organized as and when required.

4. The main elements of the proposed organization of work are as follows:

(a) The Committee has facilities for holding, simultaneously, three meetings with interpretation;

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* A/CONF.165/PC.3/1 and Add.1.

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(b) It is proposed to have a Plenary and two Working Groups - Working Group I and Working Group II;

(c) The two Working Groups would meet concurrently, while the Plenary would normally meet separately;

(d) The Plenary would review and approve the work of the two Working Groups and consider directly item 1 (Adoption of the agenda and other organizational matters), item 2 (Accreditation of non-governmental organizations and local authorities in accordance with the rules for their participation set out in decision II/4 of the Preparatory Committee), item 5 (Provisional agenda of the Conference) and item 7 (Adoption of the report of the Preparatory Committee on its third session). The Plenary will also hear brief introductory statements concerning the status of the preparations for the Conference. Following the practice adopted by the preparatory committees for other recent global conferences, the Bureau suggests that a general debate during the present session should, to the maximum extent possible, be discouraged, in view of the shortage of time available for negotiations;

(e) The two Working Groups would deal with items 3 (Status of preparations for the United Nations Conference on Human Settlements (Habitat II)) and 4 (Outcome of the Conference: draft statement of principles and commitments and global plan of action);

(f) The two Working Groups will organize their work in the light of the issues to be resolved. They may, in particular, meet informally as often as desirable;

(g) The Bureau suggests that amendments relating to the draft statement of principles and commitments and the global plan of action (A/CONF.165/PC.3/4) should preferably be in writing and directed at specific paragraphs of the document.

5. The proposed organization of work for the session is set out in the annex below.

ANNEX

Proposed organization of work

Week of 5-9 February 1996

Monday, 5 February

Morning

Plenary

Item 1	Adoption of the agenda and other organizational matters (A/CONF.165/PC.3/1 and Add.1; A/CONF.165/PC.3/INF/1 and 2)
Item 2	Accreditation of non-governmental organizations and local authorities in accordance with the rules for their participation set out in decision II/4 of the Preparatory Committee (A/CONF.165/PC.3/2)
Items 3 and 4	Status of preparations for the United Nations Conference on Human Settlements (Habitat II) (A/CONF.165/PC.3/3 and Add.1; A/CONF.165/PC.3/CRP.2; A/CONF.165/PC.3/INF/3-5)
	Outcome of the Conference: draft statement of principles and commitments and global plan of action (A/CONF.165/PC.3/4 and Add.1-4; A/CONF.165/PC.3/CRP.1)
	Brief introductory statements

Working Group II*

Item 4	Outcome of the Conference: draft statement of principles and commitments and global plan of action (A/CONF.165/PC.3/4 and Add.1-4; A/CONF.165/PC.3/CRP.1)

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* Immediately following the adjournment of the Plenary.

Afternoon

Working Group I

Item 3 — Status of preparations for the United Nations Conference on Human Settlements (Habitat II) (A/CONF.165/PC.3/3 and Add.1; A/CONF.165/PC.3/CRP.2; A/CONF.165/PC.3/INF/3-5)

Working Group II

Item 4 — Continuation of discussion

Tuesday, 6 February

Morning and afternoon

Working Group I

Item 3 — Continuation of discussion

Working Group II

Item 4 — Continuation of discussion

Wednesday, 7 February

Morning and afternoon

Working Group I

Item 3 — Continuation of discussion

Working Group II

Item 4 — Continuation of discussion

Thursday, 8 February

Morning and afternoon

Working Group I

Item 3 — Continuation of discussion

Working Group II

Item 4 — Continuation of discussion

Friday, 9 February

Morning

	Working Group I
Item 3	Continuation of discussion
	Working Group II
Item 4	Continuation of discussion

Afternoon

	Plenary
Items 3 and 4	Reporting by Working Group I and Working Group II on the results of their deliberations
Item 5	Provisional agenda of the Conference

Week of 12-16 February

From Monday, 12 February to Thursday, 15 February (noon) the Preparatory Committee will meet in Plenary and/or Working Group(s), as required.

Friday, 16 February

Morning and afternoon

Item 7	Adoption of the report of the Preparatory Committee on its third session

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